

MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NORTH HILLS  
Village Hall  
One Shelter Rock Road  
North Hills, New York  
December 18, 2024  
7:30 pm

PRESENT: Mayor Marvin Natiss  
Deputy Mayor Dennis Sgambati  
Trustees Elliott Arnold and Phyllis Lentini  
Marianne Lobaccaro, Village Administrator  
Peter Cinquemani, Superintendent of Building Department  
A.Thomas Levin, Village Attorney

EXCUSED: Trustee Gail Cohen

Mayor Natiss called the meeting to order at 7:30 pm.

Mayor Natiss announced that the next regular meeting date for the Board of Trustees will be January 15, 2025 at 7:30 pm.

On motion by Trustee Lentini, seconded by Trustee Arnold and adopted unanimously, the Board approved the November 20, 2024 minutes for filing.

The Village Administrator read the Treasurer's Report for November 2024, which was approved unanimously on motion by Trustee Arnold, seconded by Deputy Mayor Sgambati.

On motion by Deputy Mayor Sgambati, seconded by Trustee Arnold and adopted unanimously, the Board approved the budgetary transfers as requested in the December 13, 2024 memorandum from the Village Administrator. A copy of the memorandum is on file in the Village office.

On motion by Trustee Arnold, seconded by Trustee Lentini and adopted unanimously, the Board approved payment of the claims on General Fund Warrant 12/24. A copy of the approved Warrant is attached to these minutes.

The Board discussed a proposed agreement with Laserfiche to move various records to the cloud. Mayor Natiss and the Village Attorney reported on the negotiations as to the terms of the agreement and advised that the proposed form of the revised agreement was satisfactory. On motion by Deputy Mayor Sgambati, seconded by Trustee Arnold and adopted unanimously, the Board approved the proposed agreement, authorized the Mayor to execute the same on behalf of the Village, and authorized the use of ARPA funds for payment of the contract amount.

The Board received a report from Frank Faber, from Skinnon & Faber CPAs, as to the Village's 2023/24 financial statements. Mr. Faber also reported on the Justice Court audit and financial statement. On motion by Mayor Natiss, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board approved and accepted the Village Financial Statement and the Village Justice Court audit and Financial Statement.

On motion by Mayor Natiss, seconded by Trustee Lentini and adopted unanimously, the Board accepted the proposed engagement letter from Skinnon & Faber CPAs in the annual amount of \$19,550, as described in the Village Administrator's December 5, 2024 memorandum, and authorized the Mayor to execute the same on behalf of the Village.

The Board discussed a proposed engagement letter from Bonadio & Co., LLP for GASB 87 and GASB 96 reporting services, as described in the December 5, 2024 memorandum from the Village Administrator. On motion by Mayor Natiss, seconded by Trustee Arnold and adopted unanimously, the Board accepted the engagement letter and authorized the Mayor to execute the same on behalf of the Village.

The Board discussed Case 24-11bt-ex2, application of LaGuardia Steel, LLC, for renewal of a special use permit for rooftop—mounted parabolic antennae at premises 3333 New Hyde Park Road, North Hills, with respect to which a public hearing had been held at the November meeting. Deputy Mayor Sgambati offered the following motion, which was seconded by Trustee Lentini and adopted unanimously:

*WHEREAS, the Board of Trustees has duly held and concluded a public hearing with respect to Case 24-11bt-ex2, application of LaGuardia Steel LLC, for renewal of a special use permit for rooftop—mounted parabolic antennae at premises 3333 New Hyde Park Road, North Hills, and*

*WHEREAS, the Nassau County Planning Commission has recommended local determination of this application, and*

*WHEREAS, the Board of Trustees has considered this matter, and the information supplied in the application and at the public hearing,*

*NOW, THEREFORE, BE IT*

*RESOLVED that the Board of Trustees finds and concludes as follows:*

- 1. This application is for renewal of a special use permit which previously was approved for a period of five years;*
- 2. The applicant seeks renewal of the said permit on substantially the same terms and conditions as previously approved;*
- 3. There has been no significant or material change of circumstances since the permit was last approved by the Board of Trustees;*
- 4. Renewal of the permit upon substantially the same terms and conditions as previously approved is a Type II SEQRA Action pursuant to 6 NYCRR 617.5(c)(32), which requires no separate environmental impact review, and it is further*

*RESOLVED, that the application is granted, and the special permit is renewed for an additional period of five (5) years from this date (December 19, 2024), subject to*

*the same terms and conditions as imposed at the time of the last previous renewal.*

The Board discussed the Village Investment Policy, and the Village Administrator's December 5, 2024 memorandum and the Village Attorney's December 3, 2024 legal advice. On motion by Deputy Mayor Sgambati, seconded by Trustee Lentini, the Board unanimously approved the following resolution:

*WHEREAS, the Village Board of Trustees wishes to update the designation of depositories as listed in the Village's investment policy, to reflect changes in depositories as previously approved by the Board of Trustees, and to reflect current usage, and accordingly it is*

*RESOLVED, that Village Code §44-7 be amended, effective immediately, to read as follows:*

*"§ 44-7. Designation of depositories. The banks and trust companies authorized for the deposit of moneys up to the maximum amounts are: TD Bank N.A., Flushing Commercial Bank, Valley National Bank, Dime Community Bank, First National Bank of Long Island, and NYCLASS, each to the maximum amount for which Federal Deposit Insurance Act insurance is available, or other maximum amount as set forth in an approved collateral agreement between the Village and such institution."*

*and it is further*

*RESOLVED, that the Village Administrator shall forward a copy of this resolution to General Code Publishers Corporation, for inclusion in the Village Code.*

The Board discussed a proposed service agreement with Johnson Controls, as described in the Village Administrator's December 5, 2024 memorandum. On motion by Deputy Mayor Sgambati, seconded by Trustee Arnold and adopted unanimously, the Board approved the proposed agreement for a term of four (4) years, at a cost of \$2,500.00 per year, and authorized the Mayor to execute the agreement on behalf of the Village.

The Board discussed the Village Administrator's December 5, 2024 memorandum regarding establishing the position of Part-Time Typist Clerk, approval for which is pending at the Nassau County Civil Service Commission. On motion by Trustee Arnold, seconded by Trustee Lentini and adopted unanimously, the Board ratified the request for Nassau County Civil Service Commission authorization for the position.

The Board discussed a request from North Shore TV (the Public Access Television Corporation), on behalf of the Great Neck/North Shore Cable Commission, that the Board authorize proceeding with the process for approval of a cable television franchise renewal agreement with Verizon of New York, Inc. The Board reviewed a report from Shirley Bruno, the Village's representative on the Commission, and the Village Attorney reported with respect to the history of the Cable Commission and the legal process for franchise renewal approvals. Mayor Natiss offered the following resolution, which was seconded by Deputy Mayor Sgambati and adopted unanimously:

**RESOLUTION OF THE VILLAGE OF NORTH HILLS**

*Resolved, that the Board of Trustees of the Village of North Hills (the "Village") hereby authorizes at least a quorum of the Board of Trustees to attend a public hearing with respect to the renewal of the Village's cable television franchise with Verizon New York, Inc. ("Verizon"); and it is further.*

*Resolved, that the Village shall work cooperatively with the Great Neck/North Shore Cable Commission (the "Commission") and the other Villages comprising the Commission to schedule a convenient date, time and place to hold said public hearing in accordance with applicable provisions of law; and it is further*

*Resolved, that after the date, time and place for the public hearing is mutually established, the Village will cause proper notice of such hearing to be given in the Village's*

*official newspaper and otherwise as required by law, and provide documentation of the same to the Great Neck/North Shore Cable Commission, and it is further*

*Resolved, that the agenda for the aforesaid public hearing shall include the review and consideration by the Village of a franchise renewal agreement with Verizon, as the "local franchising authority" under Title VI of the federal Communications Act and as a franchising municipality under Title 16, §§890-899 of the New York Public Service Commission regulations.*

The Board discussed the Village Administrator's December 10, 2024 memorandum regarding investments in NY CLASS. No action was taken, and this subject will remain under review.

On motion by Mayor Natiss, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board scheduled a public hearing to be held January 15, 2025, at 7:30 pm, with respect to a proposed agreement with The Roslyn Fire Companies, for fire protection and emergency ambulance services for calendar 2025, and authorized the Village Administrator to give such public hearing notice as is legally required.

The Board reviewed the most recent report on usage of the Village shuttle service. The Board noted that the service continues to increase, and continues to be a valuable and popular service to all Village residents. The Board will continue to review usage.

Mayor Natiss moved that the compensation for the Associate Village Justice be increased to \$850 per court session; and the compensation for Village Prosecutors Jones and Black be increased to \$650 per court session, effective January 1, 2025. The motion was seconded by Trustee Lentini and adopted unanimously.

The Board discussed a letter from Town of North Hempstead Supervisor DeSena

regarding litigation commenced by the Town of Hempstead against the Federal Aviation Administration regarding aircraft traffic patterns and noise, and requesting the Village participate in funding such litigation. Mayor Natiss is to obtain more information regarding this matter and report to the Board. Further discussion was tabled to the January 15, 2025 meeting.

Deputy Mayor Sgambati discussed adding December 26 of each year to the Village holiday list. Trustee Lentini suggested also adding January 2. Mayor Natiss recommended that this subject be dealt with on a case-by-case basis and not as a Village policy. No action was taken.

Trustee Lentini noted the updated and improved Village website.

On motion by Mayor Natiss, seconded by Deputy Sgambati, and adopted unanimously, the Board convened in executive session at 8:29 pm to discuss legal advice with the Village Attorney, potential litigation, and matters pertaining to appointment, and possible discipline or removal of particular persons. No action was taken in executive session. On motion by Mayor Natiss, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board returned to public session at 8:45 pm.

Mayor Natiss appointed Katherine G. Solosky as Part-Time Typist Clerk, to be compensated at the rate of \$18 per hour, effective upon the approval of this position by the Nassau County Civil Service Commission, or the effective date of termination of Ms. Solosky's records management consulting agreement with the Village, whichever last occurs.

On motion by Mayor Natiss, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board directed the Village Administrator to give written notice to Katherine G. Solosky of termination of her records management consulting agreement with the Village, to be effective upon the earliest available date consistent with the terms of such agreement unless Ms. Solosky consents in writing to an earlier termination date.

There being no further business, on motion by Deputy Mayor Sgambati, seconded by Mayor Natiss and adopted unanimously, the meeting was adjourned at 8:56 pm.

THE ABOVE MINUTES WERE FILED IN THE VILLAGE  
OFFICE OF THE VILLAGE OF NORTH HILLS AT:

TIME: 11:00 (AM/PM)

DATE: January 16, 2025.

PERSON FILING: Marianne C. Cobaccaro  
(Print full name of filer)