

MINUTES
BOARD OF TRUSTEES
VILLAGE OF NORTH HILLS
Village Hall
One Shelter Rock Road
North Hills, New York
July 20, 2022
7:30 pm

PRESENT: Mayor Marvin Natiss
Deputy Mayor Dennis Sgambati
Trustees Gail Cohen and Phyllis Lentini
Marianne C. Lobaccaro, Village Administrator
Peter Cinquemani, Superintendent of Building Department
A. Thomas Levin, Esq., Village Attorney

EXCUSED: Trustee Elliott Arnold

Mayor Natiss called the meeting to order at 7:30 pm.

Mayor Natiss announced that the next regular meeting date for the Board of Trustees will be August 17, 2022 at 7:30 pm at Village Hall.

The Board convened the organizational meeting.

Mayor Natiss made the following appointments, effective immediately:

Deputy Mayor - Dennis Sgambati
Director of The Public Access Television Corporation – Shirley Bruno

Mayor Natiss made the following appointments, effective immediately, each of which was approved by unanimous vote of the members of the Board of Trustees present at this meeting, upon motions duly made and seconded as indicated:

Village Administrator - indeterminate term - Marianne C. Lobaccaro
Deputy Clerk/Treasurer – indeterminate term - Wendy S. Russo
Motion by Trustee Cohen, seconded by Trustee Lentini.

Planning Board
Member - 3 official years – Margo Kane
Member – 3 official years – Gary Schubert
Chair - 1 official year – Ivan Dochter

Deputy Chair - 1 official year – Doreen Severin
Alternate - 1 official year – Barry Bassik
Motion by Deputy Mayor Sgambati, seconded by Trustee Cohen

Architectural Review Board
Member – 3 official years – Rhonda Siskin
Member – 3 official years – Mohan Ramnani
Chair - 1 official year - Alison Chimerine
Alternate - 1 official year - Ely Zaken
Motion by Deputy Mayor Sgambati, seconded by Trustee Lentini

Village's representative to the Great Neck/North Shore Cable
Commission – one official year - Shirley Bruno
Motion by Trustee Cohen, seconded by Trustee Lentini

Associate Village Justice - 1 official year - Jacob N. Schwartz at \$600.00
per session.
Motion by Deputy Mayor Sgambati, seconded by Trustee Cohen

Village Attorney – 1 official year – A. Thomas Levin
Motion by Trustee Cohen, seconded by Trustee Lentini:
RESOLVED, that the Mayor's appointment of A. THOMAS LEVIN as Village
Attorney, is approved, to be compensated at the salaried rate of \$10,000
per year.

Village Prosecutor – indeterminate Scott Black at \$550.00 per session for
vehicle and traffic offenses.
Deputy Village Prosecutor - indeterminate - currently Tim Jones at
\$550.00 per session for vehicle and traffic offenses.
Motion by Deputy Mayor Sgambati, seconded by Trustee Cohen

Special Prosecutor and Deputy Village Prosecutors - A. Thomas Levin,
as Prosecutor, and Brian S. Stolar, Andrew J. Turro, and Jayson J. R. Choi
as Deputy Village Prosecutors, for Code violations other than vehicle and
traffic offenses at \$310 per hour.

Motion by Deputy Mayor Sgambati, seconded by Trustee Lentini:
RESOLVED, that the Mayor's appointments of A. Thomas Levin as Special
Prosecutor and Brian S. Stolar, Andrew J. Turro, and Jayson J.R. Choi as
Deputy Village Prosecutors for Code violations other than Vehicle and
Traffic offenses, are approved, and such prosecutors to be compensated
for services at the rate of \$310 per hour.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the following appointments were made and approved:

Zoning Board of Appeals
Member - 3 official years – Philip Goodman
Chair - 1 official year - Douglas Weigler
Deputy Chair - 1 official year - Phil Goodman
Alternates - 1 official year - Howard Fox and Raymond Dispaltro

Trustee Cohen moved the following resolution for appointment of Special Counsel, which was seconded by Deputy Mayor Sgambati and adopted unanimously:

RESOLVED, that the Mayor is authorized and directed to retain the law firm of Meyer, Suozzi, English & Klein P.C. as Special Counsel for the official year 2022-2023 to serve at the pleasure of the Board of Trustees for legal services to the Village (exclusive of those particular services to be performed by the Village Attorney as an employee and public officer) as may be requested or required by the Village through the Mayor or other Village officials, and it is further

RESOLVED, that the said Special Counsel shall be compensated at the rate of \$310.00 per hour for such legal services, plus reimbursement of reasonable and necessary disbursements incurred in connection with the performance of such legal services, which sums shall be billed to the Village monthly, except that non-professional personnel shall be compensated at the customary billing rates of such personnel not to exceed \$310.00 per hour,

On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board appointed Cullen & Danowski as Village Accountants, to be compensated at the rate of \$1,300 per month.

On motion by Trustee Lentini, seconded by Trustee Cohen and adopted unanimously, the Board appointed Skinnon and Faber as Village Auditors, to be compensated at the annual rate of \$16,950.

On motion by Trustee Cohen, seconded by Trustee Lentini, the following appointments were unanimously approved at the indicated rates of compensation:

Village Consulting Landscape Architects
Michael De Giglio, Cameron Engineering & Assoc, LLP – Senior Associate/Senior Landscape Architect - \$295 per hour
Ed Springer – Chief Structural Engineer - \$245 per hour
Andy Chan – Structural Engineer - \$235 per hour
Oliver Chen – Civil Engineer - \$155 per hour
Latika Chadha, Landscape Architect - \$165 per hour

On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, pursuant to Village Code 108-3(D) the Board appointed as Electrical Inspectors any person or agency licensed or approved by the Town of North Hempstead Examining Board of Electricians to make or perform such inspections.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and unanimously adopted, the Board designated Newsday as the Village official newspaper.

On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board designated the following as official depositories for Village funds:

TD Bank N.A.
Flushing Commercial
Valley National Bank
Dime Community Bank
First National Bank of Long Island

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen, the Board re-adopted the following Village policies:

Investment Policy

Sexual Harassment Policy
Procurement Policy
Workplace Violence Prevention Policy
Cyber Security Policy
Drug Free Workplace Policy
Non-Discrimination Policy
Capital Asset Policy
Fund Balance Policy

On motion by Trustee Cohen, seconded by Trustee Lentini, the Board
unanimously adopted the following resolution:

RESOLVED, pursuant to section 5-524(6) of the Village law, that the Village Treasurer is authorized to make payment in advance of audit, on claims for certain recurring expenses such as public utility service - Verizon, PSEGLI, postage, and freight and express charges and any claim where a discount for timely payment is offered.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen the Board
unanimously adopted the following resolution:

RESOLVED, that pursuant to Village Law Section 5-534(7), the actual and necessary expenses of all officers and employees incurred in the performance of their official duties shall be a village charge, and it is further

RESOLVED, that in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the Board of Trustees hereby determines that the Village will pay a reasonable mileage allowance for use of personal automobiles in the performance of official duties, as per the current listing of the standard mileage rate of the Internal Revenue Service (currently \$0.625 per mile).

The Board returned to the regular order of business.

The minutes of the June 15, 2022 meeting were approved on motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously. The approved minutes are on file in the village office.

The Board opened the continued public hearing with respect to Case 21-08bt – Application of The Residences at North Hills Homeowners, for premises known as Section 8, Block A, Lot 906A on the Nassau County Land and Tax Map. Mayor Natiss noted that the applicant had requested an adjournment of the hearing. On motion by Deputy Mayor Sgambati, seconded by Trustee Lentini and adopted unanimously, the hearing was continued to August 17, 2022 at 7:30 pm.

The Village Administrator read the Treasurer's Report for June 2022, which was approved unanimously on motion by Trustee Cohen, seconded by Trustee Lentini.

On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board approved the budgetary fund transfers requested in the July 15, 2022 memorandum from the Village Administrator, a copy of which is on file in the Village office.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the Board approved payment of the claims on General Fund Warrant 07/22. A copy of the Warrant is attached to these minutes.

The Board discussed the Village Administrator's July 15, 2022 memorandum regarding the vision insurance plan offered by the Village as an employee benefit. On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board authorized a change to the VSP-1 plan referenced in the memorandum, effective at the earliest available date.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted

unanimously, the Board ratified the Mayor's action in authorizing temporary installation of a banner at the Unitarian Universalist Church property on Shelter Rock Road.

The Board discussed memoranda from the Village Administrator and Deputy Village Clerk, each dated July 15, 2022, with respect to usage of the Village shuttle. The Board will continue to monitor usage from month to month.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the Board authorized the Mayor to execute an extension and amendment of an inter-municipal agreement with the Town of North Hempstead for shared services.

On motion by Trustee Cohen, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board convened in executive session at 8:10 pm to obtain legal advice from counsel. The Board took no action in executive session. At 8:30 pm, on motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board returned to public session.

The Board discussed draft legislation to grant authority for Village public bodies to hold videoconference meetings in conformity with new State legislation. The Village Attorney will provide a revised text for Bill NH 2022B. On motion by Deputy Mayor Sgambati, seconded by Trustee Lentini and adopted unanimously, the Board scheduled a public hearing to be held September 22, 2022 at 7:30 pm with respect to the proposed legislation, and directed that the Village Administrator and Village Attorney provide for required legal notice.

Dr. Brian Kaufman, a resident of the Ritz-Carlton Residences, requested the Board

to consider providing one or more pickle ball courts at Lowell H. Kane Park. The Board noted the existence of similar facilities in the vicinity of the Village. Mayor Natiss offered to contact the Town of North Hempstead regarding access to Clinton G. Martin Park for Village residents. The Village Administrator will provide Dr. Kaufman with information about facilities available in the vicinity of the Village.

There being no further business, on motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the meeting was adjourned at 8:39 pm.

THE ABOVE MINUTES WERE FILED IN THE VILLAGE
OFFICE OF THE VILLAGE OF NORTH HILLS AT
TIME: _____ AM/PM
DATE: _____, 2022.
PERSON FILING: _____
(Print full name of filer)

DRAFT