

MINUTES
BOARD OF TRUSTEES
VILLAGE OF NORTH HILLS
Village Hall
One Shelter Rock Road
North Hills, New York
July 19, 2023
7:30 pm

PRESENT: Mayor Marvin Natiss
Deputy Mayor Dennis Sgambati
Trustees Gail Cohen, Elliott Arnold and Phyllis Lentini
Marianne C. Lobaccaro, Village Administrator
Peter Cinquemani, Superintendent of Building Department
A. Thomas Levin, Village Attorney (by phone)

EXCUSED: NONE

Mayor Natiss called the meeting to order at 7:30 pm.

Mayor Natiss announced that the next regular meeting date for the Board of Trustees will be August 16, 2023 at 7:30 pm.

The Board convened the organizational meeting.

Mayor Natiss made the following appointments, which do not require Board approval:

Deputy Mayor, to serve at the pleasure of the Mayor - Dennis Sgambati
Director of North Shore TV – to serve at the pleasure of the Mayor - Shirley Bruno

Mayor Natiss made the following appointments, each of which was approved by unanimous vote of the members of the Board of Trustees present at this meeting, upon motions duly made and seconded as indicated:

Village Administrator - indeterminate term - Marianne C. Lobaccaro
Deputy Clerk/Treasurer – indeterminate term - Wendy S. Russo
Approval motion by Mayor Natiss, seconded by Deputy Mayor Sgambati

Planning Board
Member - 3 official years – Doreen Severin

Member – 1 official year (to fill vacancy) – Barry Bassik
Chair - 1 official year – Doreen Severin
Deputy Chair - 1 official year – Barry Bassik
Approval motion by Deputy Mayor Sgambati, seconded by Trustee Arnold

Planning Board
Alternate– one official year – Sharon Struminger
Approval motion by Mayor Natiss, seconded by Trustee Cohen

Architectural Review Board
Chair - 1 official year - Alison Chimerine
Deputy Chair – 1 official year - vacant
Alternate - 1 official year - Ely Zaken
Approval motion by Mayor Natiss, seconded by Trustee Lentini

Village's representative to the Great Neck/North Shore Cable Commission
– indeterminate term - Shirley Bruno
Approval motion by Mayor Natiss, seconded by Trustee Cohen

Associate Village Justice - 1 official year - Jacob N. Schwartz at \$600.00
per session.
Approval motion by Mayor Natiss, seconded by Deputy Mayor Sgambati

Mayor Natiss noted the continued service of A. Thomas Levin as Village Attorney, at the pleasure of the Mayor. On motion by Mayor Natiss, seconded by Trustee Arnold and adopted unanimously, the annual salaried compensation of the Village Attorney was continued at \$10,000 per year.

Mayor Natiss appointed Scott Black as Village Prosecutor, and Tim Jones as Deputy Village Prosecutor, each for indeterminate terms for vehicle and traffic offenses. On motion by Mayor Natiss, seconded by Trustee Cohen and adopted unanimously, the appointments were approved, to be compensated at the rate of \$550 per court session.

Mayor Natiss appointed Gary Muhlstock and A. Thomas Levin as Special Prosecutors for Code violations other than vehicle and traffic violations. On motion by

Mayor Natiss, seconded by Trustee Lentini, the appointments were approved unanimously, to be compensated at the rate of \$310 per hour.

On motion by Deputy Mayor Sgambati, seconded by Trustee Arnold and adopted unanimously, the following appointments were made and approved:

Zoning Board of Appeals
Member - 3 official years – Douglas Weigler
Member – 3 official years – Anthony Lobosco
Chair - 1 official year - Douglas Weigler
Deputy Chair - 1 official year - Phil Goodman
Alternates - 1 official year - Howard Fox and Raymond Dispaltro

Trustee Cohen moved the following resolution for appointment of Special Counsel, which was seconded by Trustee Lentini and adopted unanimously:

RESOLVED, that the Mayor is authorized and directed to retain the law firm of Meyer, Suozzi, English & Klein P.C. as Special Counsel for the official year 2023-2024 to serve at the pleasure of the Board of Trustees for legal services to the Village (exclusive of those particular services to be performed by the Village Attorney as an employee and public officer) as may be requested or required by the Village through the Mayor or other Village officials, and it is further

RESOLVED, that the said Special Counsel shall be compensated at the rate of \$310.00 per hour for such legal services, plus reimbursement of reasonable and necessary disbursements incurred in connection with the performance of such legal services, which sums shall be billed to the Village monthly, except that non-professional personnel shall be compensated at the customary billing rates of such personnel not to exceed \$310.00 per hour,

On motion by Trustee Lentini, seconded by Deputy Mayor Sgambati, and adopted unanimously, the Board continued Cullen & Danowski as Village Accountants pursuant to written agreement, and adjusted the contractual compensation to \$1,400 per month.

On motion by Trustee Cohen, seconded by Trustee Arnold, and adopted

unanimously, the Board continued Skinnon and Faber as Village Auditors pursuant to written agreement at the annual rate of \$18,950.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen, the following appointments were unanimously approved at the indicated rates of compensation:

Village Consulting Landscape Architects – Cameron Engineering & Assoc, LLP.
Michael DeGiglio, R.L.A. - \$295 per hour.
Ed Springer - \$245 per hour.
Andy Chan - \$235 per hour
Oliver Chen - \$155 per hour
Latika Chadha, R.L.A. - \$165 per hour.

Mayor Natiss noted that pursuant to Village Code 108-3(D) all persons or entities licensed and approved by the Town of North Hempstead Examining Board of Electricians to make or perform electrical inspections are authorized as Village Electrical Inspectors.

On motion by Trustee Cohen, seconded by Trustee Lentini and unanimously adopted, the Board designated Newsday as the Village official newspaper.

On motion by Trustee Arnold, seconded by Trustee Cohen and adopted unanimously, the Board designated the following as official depositories for Village funds:

TD Bank N.A.
Flushing Commercial Bank
Valley National Bank
Dime Community Bank
First National Bank of Long Island

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen, the Board unanimously re-adopted the following Village policies:

Investment Policy
Sexual Harassment Policy

Procurement Policy
Workplace Violence Prevention Policy
Cyber Security Policy
Drug Free Workplace Policy
Non-Discrimination Policy
Capital Asset Policy
Fund Balance Policy

On motion by Trustee Cohen, seconded by Deputy Mayor Sgambati, the Board unanimously adopted the following resolution:

RESOLVED, pursuant to section 5- 524(6) of the Village law, that the Village Treasurer is authorized to make payment in advance of audit, on claims for certain recurring expenses such as public utility service - Verizon, PSEGLI, postage, and freight and express charges and any claim where a discount for timely payment is offered.

On motion by Trustee Lentini, seconded by Trustee Cohen the Board unanimously adopted the following resolution,

RESOLVED, that pursuant to Village Law Section 5-534(7), the actual and necessary expenses of all officers and employees incurred in the performance of their official duties shall be a village charge, and it is further

RESOLVED, that in lieu of auditing and allowing a claim for actual and necessary expenses for travel, the Board of Trustees hereby determines that the Village will pay a reasonable mileage allowance for use of personal automobiles in the performance of official duties, as per the current listing of the standard mileage rate of the Internal Revenue Service (currently \$0.655 per mile)

The Board returned to the regular order of business.

The minutes of the June 21, 2023 meeting were approved on motion by Trustee Cohen, seconded by Deputy Mayor Sgambati, and adopted unanimously. The approved minutes are on file in the village office.

The Board held a continued public hearing with respect to Case 22-11bt, Application of Greater New York Corp. of Seventh Day Adventists. The minutes of the

hearing were recorded and transcribed stenographically and are on file in the Village office. Gianni Sbarro, Esq. appeared for the applicant, together with representatives of VHB Engineering. Michael Hopkins, Esq. and Bruce Migatz, Esq. appeared for neighboring property owners. After hearing all persons present who wished to be heard, the hearing was continued to August 16, 2023 at 7:30 pm on motion by Mayor Natiss, seconded by Deputy Mayor Sgambati, and adopted unanimously.

The Village Administrator read the Treasurer's Report for June 2023, which was approved unanimously on motion by Trustee Lentini, seconded by Trustee Cohen.

On motion by Trustee Cohen, seconded by Trustee Arnold and adopted unanimously, the Board approved the community amenity fund budgetary fund transfer requested in the July 14, 2023 memorandum from the Village Administrator, a copy of which is on file in the Village office.

On motion by Deputy Mayor Sgambati, seconded by Trustee Arnold and adopted unanimously, the Board approved payment of the claims on General Fund Warrant 07/23, as amended to change the payment to Skinnon & Faber from \$532.26 to \$456.22. A copy of the approved Warrant is attached to these minutes.

The Board discussed proposals received for new Village entrance signs. Mr. Cinquemani reported that the signs are not available from the Town of North Hempstead pursuant to the existing Inter-Municipal Agreement. Additional proposals will be solicited, and inquiry will be made whether this is available under the Nassau County Inter-Municipal Agreement.

The Board discussed a July 5, 2023 letter request from Geeta Varma for extension of a Building Permit. Mr. Cinquemani recommended approval. On motion by Mayor Natiss, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board extended the permit to and including October 12, 2023, on condition that an extension fee of \$2,312.50 be paid.

The Board discussed the most recent report on usage of the Village shuttle, as per the July 12, 2023 memorandum from the Deputy Village Clerk. The shuttle service continues to a popular community amenity. The Board will continue to review usage.

Deputy Mayor Sgambati discussed the plans for installation of an electronic gate at Lowell H. Kane Park, and for resurfacing and striping of the basketball court. The striping will be done by Village personnel. Mr. Cinquemani will provide information to the Village Attorney regarding the other matters.

There being no further business, on motion by Trustee Lentini, seconded by Trustee Arnold, and adopted unanimously, the meeting was adjourned at 9:05 pm.

THE ABOVE MINUTES WERE FILED IN THE VILLAGE
OFFICE OF THE VILLAGE OF NORTH HILLS AT:
TIME: 10:30 AM/PM
DATE: August 17, 2023.
PERSON FILING: Marianne Clobaccor
(Print full name of filer)

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