

# Village of North Hills

Marvin Natiss  
Mayor

Dennis Sgambati  
Deputy Mayor

Elliott Arnold  
Phyllis Lentini  
Gail J. Cohen  
Trustees

(516) 627-3451  
Fax (516) 627-0703



Marianne C. Lobaccaro  
Village Administrator

A. Thomas Levin  
Village Attorney

Donald Alberto, R.A.  
Superintendent of  
Building Department

One Shelter Rock Road, North Hills, N.Y. 11576

[www.villagenorthhills.com](http://www.villagenorthhills.com)

## MEMORANDUM

**TO:** North Hills Shuttle Riders

**FROM:** Marianne C. Lobaccaro  
Village Administrator

**DATE:** December 1, 2017 

**RE:** Shuttle Pass Renewal

As you are aware, all riders must show a **valid shuttle pass** in order to board the shuttle. No other form of identification is accepted. **All riders must renew their shuttle pass annually.**

**Please bring a valid license and a utility bill as proof of residence** and a completed **shuttle rider form**. The shuttle pass can be renewed at the Village Hall during regular business hours, Monday - Friday from 9:00 AM – 5:00 PM. The Village has scheduled the following additional hours for pass renewal:

Saturday, December 16, 2017 – from 9:00 am – 12 noon  
Wednesday, December 20, 2017 – from 5:00 pm – 7:30 pm

Please call the office to schedule an alternate time to renew the shuttle pass.

Thank you very much for your cooperation in this matter.